

## Learning & Professional Development Committee Meeting

Thursday, May 20, 2010  
1:00 PM – 2:00 PM via teleconference

- I. Welcome to New Members/ Introductions
- II. Discussion of past and future events
  - a. Recap of past sessions
    - i. Last Strategic Management session was excellent
    - ii. Diversity conference had about 100 attendees, 20 of which were PHRA members
    - iii. LPD Happy Hour took place at Soho. Everyone had a great time.
  - b. Upcoming events
    - i. People Do Matter Awards (5/27). This year the event is more centered on learning as there will be credits awarded. One week prior to event and there are 154 registered.
    - ii. Drug and Alcohol session done by Greenbriar (5/28)
    - iii. Meet your PHRA colleagues
    - iv. How to be a virtual HR director (6/15). Session is free.
    - v. Annual Golf & Bocce Outing (6/25)
    - vi. PHRA day at Kennywood (7/9)
  - c. Report on Social Media & Speed Networking session
- III. HRCI
  - a. Update on prep classes
    - i. Instructor list being finalized
    - ii. 8 people signed up for fall class
    - iii. E-mail blast has not been done as yet
    - iv. Has been offered to affiliate chapters like Butler & Beaver
- IV. Declined conference proposal submissions
  - a. Proposal status
    - i. Cheryl received spreadsheet of proposals
    - ii. Compared topics to survey results
    - iii. Next step is to get the list to sub-committee
    - iv. Jeff reminded group that there is no obligation to use all of them, especially if there are areas of interest as indicated on the survey that have not been addressed
- V. Social Media Programming
  - a. Update from sub-committee
    - i. Group has met twice so far
    - ii. Have restructured the courses and sent group a deliverable
    - iii. Determined some are suitable for sequential offerings, others for independent sessions and some for speed networking sessions

- b. Status of events
  - i. April 28 session was cancelled due to low enrollment. Only 15 registered, goal was 20. Timing may not have been ideal as there was a networking event the prior week and the day after at the same location
- VI. PHRA Speaker's Board Potential
  - a. Bradford School Interviewing Skills Workshop request
    - i. School decided to go in a different direction and are using computer based training
    - ii. Very interested in our Social Media programming
- VII. Open Forum
  - a. Chip elaborated on his previous suggestions
    - i. LPD launch meeting at the beginning of the year to review survey results so that our offerings are intentional. Group on board with the idea – 2 hour session in January suggested
    - ii. Formation of a book review group
    - iii. Link programs to HRCI certification. Liz to look at modules and try to link every session to a module. Dan & Vicki to review the session to be sure it has been linked to the correct module.
    - iv. Replay Best of from Conference – take a look at reviews and offer the highest rated sessions at a later date for those who did not attend the conference

Next Meeting – Thursday June 17th, 2010 @ 1.00 pm